TRAIINING EVALUATION

Date ____________________ Instructor ________________________________________________________

Type of Training ____________________________________________________________

A.  Physical Arrangements
1. The seminar room was comfortable.    Y/N
2. The seminar room was organized to be a good learning environment. Y/N

B. Seminar Subject Matter
1. Overall, the subject matter was of practical value. Y/N
2. Subjects covered at the seminar met my expectations. Y/N
3. Content was consistent with program description. Y/N

C. Communication
1. There was adequate time for discussion during the presentation of topics. Y/N
2. The presenters kept the participants on-task, and kept the discussion topics moving smoothly. Y/N

D. Presenters
1. The presenters explained their topics well. Y/N
2. The presenters had a thorough knowledge of topic. Y/N
3. The presenters demonstrated effective public speaking skills. Y/N

E. Future Seminars
1. What other subjects would you like to see covered?
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2. Do you have any ideas for improving the seminar?
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F. Comments
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